

# INSTRUCTIONS TO AUTHORS

## VENEZUELAN NURSING JOURNAL

RVE

### Instructions to authors: Venezuelan Journal of Nursing (RVE)

The **Venezuelan Journal of Nursing (RVE)** invites the scientific community to submit their original and unpublished works for publication. We are committed to upholding the highest standards of quality, originality, and ethics in every publication.

#### General Submission Considerations

All manuscripts submitted to RVE must be original and unpublished works, not previously submitted to other scientific journals. Publication is subject to rigorous criteria of thematic suitability, scientific quality, originality, timeliness, and adherence to our editorial guidelines.

#### Manuscript Submission

The author(s) must send the original manuscript to the following email addresses:

[revistavenezolanadenfermeria@ucv.ve](mailto:revistavenezolanadenfermeria@ucv.ve)

[revistavenezolanadenfermeria@gmail.com](mailto:revistavenezolanadenfermeria@gmail.com)

It is essential to include the name and contact address of the corresponding author responsible for all manuscript-related communication

## Peer Review and Publication Process

### "Double-Blind" Review System

Article approval is contingent upon a "double-blind" peer review system conducted by experts. Reviewers, who are national and international researchers with extensive experience in the subject area, have 60 continuous days from the manuscript's reception date to issue their judgment.

### Notification and Publication

The review results will be communicated to the corresponding author via email. The order of publication is at the discretion of the editorial board. Once the work is accepted, the author(s) must be subscribed to the journal for their article to be published.

### Responsibility and Ethics

Opinions expressed by the authors are their sole responsibility and do not necessarily reflect the criteria or policy of the RVE editorial board.

The Editorial Committee reserves the right to accept or reject any submission.

For studies involving animal and human experimentation, as well as preclinical and clinical studies, adherence to all relevant national and international ethical and legal regulations is mandatory.

All manuscripts will undergo anti-plagiarism software screening as part of the preliminary review to ensure originality.

RVE adheres to the ethical principles of the Committee on Publication Ethics (COPE).

In accordance with The Cochrane Collaboration and the International Committee of Medical Journal Editors, authors of research articles and guest editors of special issues are required to submit a conflict of interest statement. This applies to all types of submissions, including letters and editorials. If relationships exist that may constitute a conflict of interest, authors must specify what they are and how they consist.

### **License and usage**

The Venezuelan Journal of Nursing is published under a Creative Commons license, allowing for the reuse, distribution, and adaptation of its content under certain conditions and without additional charge.

### **General article submission format**

All submissions must adhere to the following characteristics:

- Language: Spanish.
- Font: Arial, size 12.
- Spacing: Double-spaced.
- Margins: 4 cm (top), 3 cm (bottom, right, and left).
- Pagination: Pages must be numbered consecutively.

- **Accepted article types and structure**

RVE considers different article types, each with specific structural and length requirements.

## Original article

These articles present the results of primary research.

### Manuscript Structure:

1. **Title:** In Spanish and English, concise and informative, reflecting the objectives and content.

2. **Authors:**

Format: First name, initial of second name, first surname, initial of second surname, separated by commas (Example: Pablo A García A, Jesús A Pérez R).

Affiliation: Scientific and institutional affiliation (department and institution).

Contact Information: Telephone number, fax, and email address of the corresponding author or project lead at the bottom of the first page.

3. **Abstract and Keywords:**

Abstract: In Spanish and English, not exceeding **250 words**. Must include study purposes, methods, results, and main conclusions.

Keywords: 3 to 6 keywords or short phrases that aid in article classification.

Consulting "DeCS. Health Sciences Descriptors"

- <http://decs.bvs.br/E/homepagee.htm>) is recommended.

4. **Main Text (IMRAD Format):**

**Introduction:** Context and background of the study, nature and importance of the problem, and specific research purpose or objective. Often framed as a question. Both primary and secondary objectives should be clear.

**Methods:** Include only information available when the study plan/protocol was written, including: Participant selection and description, technical information, and statistics.

**Results:** Present findings in a logical sequence (text, tables, illustrations), highlighting the most important findings first. Avoid repeating all data from tables/illustrations in the text; only highlight or summarize key observations. Limit the number of tables and figures to those strictly necessary.

**Discussion:** Highlight the most novel and important aspects of the study. Do not repeat detailed data or other material appearing in the Introduction or Results section. For experimental studies, it's useful to begin the discussion by briefly summarizing the main results; then explore possible mechanisms or explanations, compare and contrast results with other relevant studies, state study limitations, and explore implications for future research and clinical practice. Relate conclusions to study objectives, avoiding strong statements and conclusions not adequately supported by data.

**Acknowledgments:** (Optional)

**References:**

**Tables, Graphs, and Illustrations.**

**Length:**

The article should not exceed twenty (20) pages, including appendices and graphics.

**Additional Text Aspects:**

- All content in the paper must be written in the third person (singular or plural).
- Tables, Graphs, and Illustrations: Include only if they facilitate a summary of findings without being a repetition of the text. They must be numerically identified with concise explanatory captions at the bottom of each illustration and cited in the text. They must be sent as separate files in image format (preferably .jpg), even if already included in the document. Otherwise, the article will not enter the peer review process.

**Review Article**

These articles summarize and analyze available information on a specific topic, based on a comprehensive literature search in health sciences.

**Manuscript Structure:**

1. Title and Full Name(s) of Author(s)
2. Abstract (250-word limit) and Keywords
3. Introduction
4. Subtopics and their Development
5. Conclusions
6. References
7. Figures, Diagrams, and/or Tables:

Must be numbered in order of appearance.

The caption for figures or diagrams must be a different text from the body of the work.

Creating original diagrams or images is recommended. If an image or diagram from a copyrighted work is used, it must be referenced at the end of the caption.

Must be sent as separate files in image format (preferably .jpg), even if already included in the document. Otherwise, the article will not enter the peer review process.

### **Length:**

The article should not exceed twenty (20) pages, including appendices and graphics.

### **Letter to the editor**

Letters to the editor allow readers to express comments, questions, or critiques about published articles, or to present brief research reports or case reports.

Requirements: Maximum Length: Two (2) pages, figures/Tables: No more than one figure or table, references: Maximum of five (5) bibliographic references, title: It is essential that each letter has a title to facilitate identification, these communications are part of the numbered pages of the publication, are recorded in bibliographic indexes, and can be cited

### **Special articles and sections**

This section considers the publication of various topics related to research methodology, academic, and professional development.

**Requirements:** Will be published once submitted for consideration by the editorial board, maximum Length: Twelve (12) pages.

## Reflection article

These express the author's or authors' opinion on a specific topic related to the health area.

**Manuscript structure:** Abstract, keywords, introduction, the Reflection Itself, conclusions, references

**Requirements:** Maximum Length: . The publication of a reflection article does not imply the solidarity or responsibility of the editorial board with the opinions expressed.

## Profiles of Distinguished Nursing Professionals

These profiles aim to honor and document the legacy of influential figures in the field of Nursing.

### Content Guidelines

- Content: Profiles must present a concise biography of the professional, highlighting their most significant contributions to nursing practice, research, education, management, leadership, or any other relevant area. Relevant anecdotes that illustrate their character or impact may be included.
- Extension: Maximum of 1,500 words.
- Suggested Structure: Descriptive Title, Introduction of the personality, Academic and Professional Trajectory, Main Contributions and Legacy, and Conclusion.
- Sources: The information must be factual and, as far as possible, verifiable through primary sources (interviews with the biographee or close associates,

historical documents) and secondary sources (publications, archives). A brief list of references is recommended.

- Photography: A high-resolution photograph of the professional will be requested (with authorization if necessary).
- Review: Submissions will undergo an editorial review to ensure relevance, appropriate tone, and factual accuracy.
- Format Note: Authors must adhere to Vancouver recommendations for citation and reference list formatting.
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## **Successful Experiences / Good Practices**

This section is dedicated to describing and analyzing successful interventions and models in clinical or community settings.

### Content Guidelines

- Content: Submissions must describe interventions, programs, projects, or care models that have been successfully implemented and evaluated, showing positive outcomes in a specific context. The focus should be on "how it was done," "what was achieved," and "what lessons were learned."
- Extension: Maximum of 2,500 words (excluding references, tables, or figures).
- Suggested Structure:
  - Title: Clear and concise, indicating the type of experience and its context.
  - Introduction: Brief description of the problem or need that prompted the experience.

- Context: Description of the environment where the experience took place (institution, population, etc.).
- Methods/Description of the Experience: Detailed account of the actions implemented, strategies used, and resources involved.
- Results and Achievements: Description of the results obtained and tangible benefits. Quantitative or qualitative data that support the success may be included.
- Discussion and Lessons Learned: Critical analysis of the experience, including challenges, success factors, and recommendations for replication or improvement.
- Conclusions: Synthesis of key points and their relevance.
- Evidence: The inclusion of data, indicators, tables, figures, or testimonials is recommended to support the results and effectiveness of the experience.
- Ethics: If the experience involved patients, assurance must be provided that ethical and confidentiality principles were respected.
- Format Note: Authors must adhere to Vancouver recommendations for citation and reference list formatting.

### Citation and reference guidelines

To ensure uniformity and academic rigor, all articles submitted to the Venezuelan Journal of Nursing must strictly adhere to the Vancouver Style for citation and referencing.

### Key points:

- References: Individually numbered with Arabic numerals, ordered according to their appearance in the text. The reference list will be titled "References."
- Avoid: "Abstract" and "personal communication" as references.
- "In press" works: When using unpublished works accepted in a journal, indicate "in press."
- Website Material: Author(s). Title of Work. Year. Available at: Website Name or Address. (Accessed on day, month, and year).

### **Resources for Consultation:**

- Authors must consult the latest version of the Vancouver guidelines to ensure proper presentation. Submissions that do not conform to this style will not be accepted.
- Uniform Requirements for Manuscripts Submitted to Biomedical Journals:
- [http://www.icmje.org/urm\\_full.pdf](http://www.icmje.org/urm_full.pdf)
- Citing Medicine from the National Library of Medicine (NLM):
- <http://www.nlm.nih.gov/bsd/uniform>
- Vancouver Rules (Uniform Requirements for Manuscripts Submitted to Biomedical Journals): [www.icmje.org/requirements.html](http://www.icmje.org/requirements.html)

### **Errata and Article Retraction**

The Venezuelan Journal of Nursing allows for the publication of errata and is responsible for article retraction when necessary, always in compliance with ethical editorial codes.

**We Look Forward to Your Collaboration!**

The editorial team is open to suggestions from authors, readers, or groups interested in contributing to the enrichment of knowledge. For submitting your work and any correspondence, please use the email addresses provided at the beginning of this guide.

Submissions that do not conform to this style will not be accepted. Please send your submissions and all correspondence to the Editorial Committee of the Venezuelan Journal of Nursing (both email addresses).

[revistavenezolanadeenfermeria@ucv.ve](mailto:revistavenezolanadeenfermeria@ucv.ve) / [revistavenezolanaenfermeria@gmail.com](mailto:revistavenezolanaenfermeria@gmail.com)